

## 2023-2024 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

Signature of Principal or Designee

Date Signed

Gateway High School  
School Name

### Mission Statement (Optional)

Gateway High School and its community developed the Parent Involvement Plan to provide effective parent training to build their capacity to support students from home and as a result increase academic achievement in all subjects and college and career readiness.

### Parental and Family Engagement Mission Statement (Optional)

Our mission is to provide additional opportunities for parents to participate in their child's education and support the vision of the school.

### How the parent and family engagement plan is a shared responsibility? (Optional)

The input from parents is a driving force that helps us as a school write a PFEP that will meet the needs of our student body. One of the missions of Gateway High School is to lead our students to success with the support and engagement of families and the community.

### How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

With collaboration with our students and their families, we will jointly develop necessary activities and workshops focused on high-quality instruction for all learners to be successful. We will host a variety of workshops that will help parents to better understand standard-based instruction and provide additional supports to be used at home.

**Involvement of Parents**

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Gateway strives to involve all our parents in the planning, review, and improvement of our Title I program and our Parent and Family Engagement Plan. Parents will be notified in a timely manner of Title I events through our social media platforms, school website, and REMIND. Parent input will be a driving force of our chosen activities and workshops to provide at our school as well as disbursement of the Title I funds.

**Coordination and Integration with Other Federal Programs**

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Gateway will host multiple parent's nights throughout the school year that focus on providing vital resources and strategies that can also be used in the home setting with their child. These activities will teach parents how to help their child at home by providing resources that can be used to complete assignments and study for exams. We will provide families with various technological platforms like Canvas, Remind, Focus, etc. that are user-friendly in order to keep them abreast of their child's progress.

| Count | Program                            | Coordination   |
|-------|------------------------------------|--|
| 1.    | IDEA (ESE)                         | Provide information to parents about the resources available upon development of the student's IEP.  |
| 2.    | Title III (ESOL)                   | The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.   |
| 3.    | Title IX (Families in Transitions) | The Families in Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.  |
| 4.    | Title II (Staff Development)       | The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.  |
| 5.    | Title IV                           | The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology. |

## Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

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1. We will send out a survey to parents to gain understanding of what the educational needs of our student body
  2. We will develop a yearlong calendar in the first weeks of school and update as necessary.
  3. We will send out reminders within three days of upcoming meetings.
  4. We will offer multiple days/ times for our annual Title I presentations that will accommodate parent's schedules.
- We will notify parents through our school website, REMIND, social media, and emails ten or more days prior the meeting.

| Count | Activity/Tasks   | Person Responsible                     | Timeline        | Evidence of Effectiveness   |
|-------|--|--|-----------------|---|
| 1.    | Create flyer, PowerPoint, agenda   | Assistant Principal                    | August-December | Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation |
| 2.    | Advertise in school newsletter, on school marquee, utilize Iris out dial | College and Career Counselor/Principal | August-December | Emails, newsletter  |
| 3.    | Sign-in sheet for multiple sessions                                      | Assistant Principal/Office Staff       | August-December | Collection of sign-in sheets  |
| 4.    | Compile documents  | Office Staff/ Leadership/Admin         | August-December | Scan documents upload to LEA monitoring site                              |

## Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

*Throughout the school year, we will offer various events and activities on a variety of weekly nights and afternoons. Our Annual Meeting will be offered in two days/times and may be conjunction with our first Building Capacity activity, it may be combined with our SAC meeting.*

**How will the school provide, with Title I funds, transportations, childcare or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]**

If need it, paid, and approved, we may use the school van to provide transportation to FIT parents within our zone and who requested it five days prior to the meeting and confirmed the day before the meeting. Children are welcome to our meetings.

A staff member will be appointed as the lead individual for parents to contact, so as to receive resources support, and guidance with activities that engage parents and families. This person's role will be the Parent Engagement Liaison (PEL). The PEL role will include the following responsibilities: 1. Provide families with student work to review. 2. Ensure a school contact system between school and home and home and school. 3. Involve parents in homework support to support literacy and learning. 4. Encourage parents to continue the development of their own language. 5. Connect parent activities to learning. 6. Provide parent education opportunities to support learning.

**Building Capacity**

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

| Count | Content and Type of Activity                   | Person Responsible                                       | Anticipated Impact on Student Achievement   | Timeline            | Evidence or Effectiveness             |
|-------|--|--|---|---------------------|---------------------------------------|
| 1.    | Parent Resources for Success                   | Academic Coaches, Guidance Counselors, Teachers          | Resources: parent portal, tutoring, technology, ESOL strategies, Graduation requirements, and academic resources based on Standards | October or November | Sign-in sheet, flyer, agenda, minutes |
| 2.    | Financial Aid and Career and College Readiness | College and Career Counselor, Coaches                    | Diploma options, college & career readiness, and scholarship/financial aid  | October, November,  | Sign-in sheet, flyer, agenda, minutes |
| 3.    | Graduation and Career Night                    | Academic Coaches, teachers, College and Career Counselor | Focus on Graduation Requirements, Academic Resources, after high school careers: military, college, explore, work force             | March/April         | Sign-in sheet, flyer, agenda, minutes |

## Staff Training

| Count | Content and Type of Activity                                    | Person Responsible                           | Anticipated Impact on Student Achievement  | Timeline | Evidence of Effectiveness                                |
|-------|---|--|--|----------|--|
| 1.    | Warm Demands: Cultural Sensitivity                              | Assistant Principal; School-based Leadership | Provide framework for developing cultural awareness to of the nuances of cross-culture communication, and the importance of words, actions, gestures, and body language in cultivating relationships with different people and groups. | August   | sign-in sheets, minutes, agenda,                         |
| 2.    | Warm Demands: 5 Levels of Parent Involvement                    | Assistant Principal, School-based Leadership | Provide information about the 5 levels of parent involvement and parent's rights.  | August   | sign-in sheets, minutes, agenda, PowerPoint Presentation |
| 3.    | Warm Demands: Value of Parental Involvement During PLC meetings | Assistant Principal, School-based Leadership | Provide staff awareness to the value of working side by side with parents.   | August   | Copies of power point, agenda, sign-in sheet             |
| 4.    | Warm Demands: Implementation of the Parent Involvement Plan     | Assistant Principal, School-based Leadership | Will allow teachers to build parent capacity to help their students.   | August   | Copies of power point, agenda, sign-in sheet             |
| 5.    | Warm Demands: Communication and Collaboration with Parents      | Assistant Principal, School-based Leadership | Improve the timeliness of parent communication.  | August   | Copies of power point, agenda, sign-in sheet             |

## Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

The GHS school base leadership team has developed a comprehensive training plan to ensure parents have an appropriate level of understanding in the areas of technology, resources, Career and College Readiness, and the one to one (computer) initiative. We will have a resources night that will consist of interactive activities that will involve both students and parents.

## Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

**How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?**

The curriculum being used at the school is addressed at the school SAC. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding the information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher. We will provide families with instructions on how to sign up for the parent portal and school-wide REMIND. There will be a night about resources about parent portal, tutoring, technology, ESOL strategies, graduation requirements, academic resources based on Standards: Basic skills for Math, Science, ELA, Reading, Social Studies, Electives.

**How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?**

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

**How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]**

An electronic version of our Title I survey is provided to parents in order to get feedback on curriculum, testing, barriers, etc. Data is collected and results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year. Also, the Let's Talk app is available for parents to contact the school with suggestions.

**Accessibility**

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school uses our school website, social media, and the app REMIND to contact parents in regard to events happening at the school, as well as emergencies.

Messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas. Parents will be given notices and flyers for upcoming events so they can plan accordingly. Messages will be in both English and Spanish and the information will be posted on all social media platforms. We will also send out surveys to gauge parents needs.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

All pieces of communication are accessible on the school's website and calendar. The GHS ESOL department, clerical staff, and administrators provide translation services for written and verbal communication to our community. The district's Multicultural department can provide language translations other than Spanish.

**Discretionary (Optional)**

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

**(Optional)**

| Count | Activity  | Description of Implementation Strategy   | Person Responsible                      | Anticipated Impact on Student Achievement   | Timeline      |
|-------|---|--|---|---|---------------|
| 1.    | Literacy Training, Science, and math training for parents | Literacy for the holidays-Students will receive a package containing leisure literary material, this may be via TEAMS; Math resources created by our Math Coach and teachers | Literacy Coach/ Math Coach/Teachers     | Students will minimize the loss of learning whenever away from school and maximize learning | December /May |
| 2.    | Maximizing Parental Involvement                           | Follow up sessions to building capacity, transportation to activities  | Assistant Principal, SAC Chair, Parents | Parent will become active participant in their children's general education                 | On going      |

## Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Parent and Family Engagement Plan and accompanying feedback acknowledges the existence of the following barriers to parent and family engagement:

- Transportation
- Language
- Education
- Economically disadvantaged
- Child Care

**A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?)**

Gateway High School will have literature available both in English and Spanish to help support our parents' limited English proficiency needs. We will also have translation using technology and translators will be available to address parent concerns. If need it, paid, and approved, we may use the school van to provide transportation to FIT parents within our zone and who requested it five days prior to the meeting and confirmed the day before the meeting. We may provide golf carts to transport disabled families from our handicap parking to the location of the meetings. Children are welcome to our meetings, if requested prior to the meeting, we may have volunteered students to watch the children.

We will provide refreshments for our SAC meetings.

| Count | Barrier (Including the Specific Subgroup)  | Steps the school will take to overcome   |
|-------|--|--|
| 1.    | Transportation- Economically disadvantaged | If need it, paid, and approved, we may use the school van to provide transportation to FIT parents within our zone and who requested it five days prior to the meeting and confirmed the day before the meeting. |
| 2.    | Language Barrier                           | Translation apps, speech translators, translators available.   |
| 3.    | Child Care                                 | Children are welcome to our meetings, if requested prior to the meeting, we may have volunteered students to watch the children.<br>We will provide refreshments for our SAC.                                    |